

# REMOTE CONTROL ASSOCIATION OF CENTRAL FLORIDA INC.

## BYLAWS

REV: No. 01-2016 DATE: January 1, 2016

### ARTICLE I – Name:

The name of the Association shall be the “Remote Control Association of Central Florida Inc.” (RCACF) aka the “Club”. Its location is 203 W. Keene Road, Apopka Florida 32703. The Club is registered with the state of Florida as a not-for-profit corporation. The AMA charter number is 996.

### ARTICLE II – Purpose:

The purpose of the Club shall be to promote remote controlled model aviation.

### ARTICLE III – Membership:

Any legal resident of Central Florida and other persons sponsored by members in good standing shall be eligible for membership, providing they meet the qualifications prescribed by the Club and are current members of the Academy of Model Aeronautics (AMA) or the Model Aeronautics Association of Canada (MAAC).

#### A. Application for Membership

Applicants must complete and submit a Club Application Form with a copy of their current AMA membership card and applicable membership fee to the Club's Membership Chairman.

#### B. New Members

New members must complete and submit an Application Form along with a copy of their current AMA membership card and have them reviewed by the Board of Directors.

Subsequently, a personal interview, with the Board, might be requested.

#### C. Membership Renewal:

Renewal applicants must complete and submit a Renewal Application form with a copy of their current AMA/MAAC/Ham Band card and applicable membership fees to the Membership Chairman. Only seasonal members (Snowbirds) may renew for a partial year.

*All renewal applications must be submitted by December 31<sup>st</sup>.*

The Executive Board may review any application for renewal and shall base approval on the applicants past behavior and compliance with these bylaws.

#### D. Membership Fees and Assessments:

Members shall be required to pay fees and assessments at a rate established by the Executive Board, due and payable on or before December 31. Rate schedules for membership fees and assessments may be found in Appendix I of these bylaws.

#### 1. Exception:

a. Non Payment of Fees – Any member who is delinquent in paying any Club fees forfeits all Club privileges as a member or guest of a member.

b. Partial Year Memberships—a category intended for new members and seasonal members (Snowbirds see Appendix I). Only seasonal members may renew for a partial year.

c. Officers – Elected and appointed Club officers shall be subject to Club fees at the discretion of the Executive Board.

#### 2. Guest Privileges:

Member guests are welcome to the field but must be sponsored by a member who shall be responsible for the capability and behavior of the guest while on site. Guest fliers must be

current members of the AMA. Guests and their member sponsors must register at the Information Center prior to flying.

**3. Termination:**

A member who does not maintain current membership in the AMA will be terminated from the Club. Fee refunds are not applicable.

**4. Expulsion:**

This section provides for the enforcement of the Club's Safety Rules that relate to flying activities or any unacceptable behavior by a member. The Club does not condone any acts of intimidation, physical abuse, intoxication or other such activity.

- a. A verified physical attack on another member or guest will result in expulsion from the Club.
- b. Any other type of incident will result in a warning.

**ARTICLE IV – Officers:**

The four (4) elected officer positions shall constitute the Executive Board while the appointed positions combined with the elected officer positions shall constitute the Extended Executive Board. These Boards shall have full authority to meet and act between scheduled general membership meetings. The four elected officers shall cast one vote each on issues brought to the Executive Board for a vote. In the event of a tie, the issue shall be resolved by a vote of the membership. The general membership shall elect, annually, the following four positions:

President	Vice President	Secretary	Treasurer
-----------	----------------	-----------	-----------

The President may appoint some or all of the following positions to the Extended Executive Board.

Activities Chairman	Chief Flight Instructor	Facilities Chairman
Membership Chairman	Photographer	Publicity Chairman
Safety Officer	Web Master	

These appointed positions shall have no Board voting authority. The term of all Club Officers will be January 1 thru December 31

**A. Officer Duties:**

**1. President** – The President shall preside over all scheduled general membership meetings of the Club and act as spokesman for the Club in all matters pertaining thereto unless specifically designated by these bylaws. The President shall also preside over all Executive and Extended Executive Board meetings and may appoint members to a committee to more effectively conduct Club business. The President shall insure Club compliance with the annual Vacant Property Lease and negotiate same when appropriate.

**2. Vice President** – Shall act for and as the President whenever the President is unable to serve. The Vice President shall participate in all phases of Club business including any negotiations with outside agencies. The Vice President shall be responsible for arranging programs for monthly general membership meetings along with other tasks as assigned by the President.

**3. Secretary** – Shall be responsible to record, publish and archive minutes of Executive, Extended Executive and general membership meetings. In addition, he/she shall collect, organize and archive all documentation relative to the Club including, but not restricted to, receipts, correspondence, newsletters, canceled checks etc. The Secretary shall be responsible to maintain a current copy of these bylaws and distribute same when requested by the Executive Board. He/she shall submit an Annual Report and fee to the State of Florida, as required, to keep the RCACF corporation in an active status. The Vice President shall assume the duties of the Secretary if he/she is unable to serve.

**4. Treasurer** – Shall collect and have custody of all funds, received and disburse all monies of the Club, keep records of fees and membership payments and inform the membership, at regular intervals, of the financial status of the Club. He/she shall provide monthly, information related to event profit and loss, cash flow and asset value. A comprehensive annual financial report will be

produced for the fiscal year ending 12/31. The Treasurer shall insure that income, collected from any source, is applied to the fiscal year from which it originated. Cash disbursements in excess of \$500 must have the approval of the Treasurer and the President. Financial information shall be in Microsoft EXCEL format.

**5. Activities Chairman** – Shall solicit volunteers from the Club membership to form a Contest/Event Committee to be responsible for all organized activities of this nature. Events recommended by the Contest Committee must be submitted to the Executive Board for approval at least ninety (90) days prior to the event along with a budget and the names of Club members who have committed to support the activity. The Activities Chairman shall report the status of events to the Executive Board.

**6. Facilities Chairman** – Shall be responsible for maintaining the Club's flying facility. He/she shall determine maintenance tasks, schedule each and recruit and organize members to accomplish each. The Facilities Chairman shall maintain a current list of all physical assets owned by the Club.

**7. Membership Chairman** – Shall be responsible for all matters relating to the recruiting and processing of new members and member renewals. These activities include issuing member cards, photo badges, new and renewal Application Forms. He/she shall inform the new member that these bylaws are posted on our web page and they should read. He/she shall maintain the Club's Membership List in Microsoft EXCEL format containing, all of the information appearing on a member's Application Form. This List shall be considered confidential and distributed only to entities approved by the Executive Board. The Membership Chairman shall make available Application Renewal forms to all members no later than October 31 and shall issue member cards and photo badges. Unique photo badges shall be issued to members possessing a current AMA Turbine Waiver.

**8. Publicity Chairman** – Shall be responsible for the dissemination of information that is related to Club and model aviation activity to all members and to non members when appropriate. This information shall be disseminated using the Club's Fly Paper and Web site and local newspaper medias, providing news releases to appropriate media sources to draw public attention to selected Club activities.

**9. Web Master** – The Web Master shall publish and distribute a monthly newsletter (FLYPAPER) made available no later than five (5) days prior to the monthly member meeting. Distribution shall be made via the Club's website and a current copy posted in the Information Center (IC). Content shall include, as a minimum Club events, photo gallery, directions to field, Club bylaws, current and past Flypapers (12 issues) and links related to model aviation. Club financial information shall not appear on the website.

**10. Chief Flight Instructor** – Shall select from Club volunteers a group of flight instructors adequate in number to accommodate the training requirements of the Club. He/she shall coordinate all flight training activities and issue certification to all new members who have successfully completed the Club's flight training program.

**11. Safety Officer** – Shall be responsible for flight line and flying safety at all times including flying events and personal safety at the field. He/she may recruit Club members to assist with safety responsibilities and the identity of these assistants shall be published to the general membership. The Safety Officer shall also be responsible for investigating any incidents involving injury to members, guests or the general public while participating in or attending Club events or during recreational flying. Incidents that require AMA involvement shall be documented per the policies and procedures of the AMA and submitted to the Executive Board for further disposition.

#### **B. Vacancies of Office:**

Vacancies, during a term, of appointed Officers, shall be filled by Presidential appointment. Vacancies, during a term, of elected Officers, shall be filled by special election however in the event the President's office is vacated, the Vice President shall assume the office.

#### **C. Removal of Officers:**

Any appointed Board member can be removed from office by the President upon written notice, without reason. Any elected Board member may be removed from office for violation(s) of these bylaws and/or AMA Safety Code, upon written notice from a majority of Executive Board members supporting the

removal. (ARTICLE IX G Expulsion) Any elected Board member may be removed from office for reason not related to violation(s) of these bylaws or AMA Safety Code by enabling the following process:

1. A petition containing the notarized names of a minimum of fifteen (15) members requesting the removal of an officer must be presented to the Executive Board at an Executive Board meeting. The petition must state the reason for the requested removal and contain supporting documentation.
2. The Executive Board will be responsible for officially notifying the named officer and will allow the officer to rebut the charges.
3. Following the rebuttal the petitioners representative(s) may elect to withdraw the charges or the named officer may elect to resign, whereupon the resignation will be accepted and no other action on the petition will be taken.
4. If not withdrawn the text of the petition and the named officer's rebuttal must be presented at the next general membership meeting where the named officer may, at his/her discretion, again rebut the petitioner's charges.
5. The petition shall require a majority vote at a general membership meeting at which the petition is being presented. If approved the officer charged will be immediately removed from office and a special election scheduled for a replacement who will complete the term of the removed officer.
6. If disapproved, the petition will be considered defeated and no further action will be taken.
7. If the President is removed, the Vice President shall complete his term.

#### **ARTICLE V – Meetings:**

##### **A. General Member Meetings:**

The Club shall conduct general member meetings each month at a time and location recommended by the Executive Board. These meetings are intended to encourage fellowship, present program activities, introduce new members and guests and conduct other special activities such as Model of the Month. Elected and appointed officers shall report activities in each of their areas of responsibility. These meetings are open to all members, immediate families and guests. Minutes be taken and published.

##### **B. Executive Board Meetings:**

These meetings consisting of the four (4) elected officers of the Club and the Extended Executive Board shall meet as required for the specific purpose of voting on issues brought to the Board for action, strategic and financial planning and other Club business that does not require involvement by the general membership. These meetings are open to the general membership and require that minutes be taken and published.

##### **C. Contest/Event Committee Meetings**

The Contest/Event Committee shall meet as required to discuss and organize various Club contests and events for the year.

##### **1. Event Limits:**

- a. There shall be no more than one sanctioned event per month, other than the Tangerine events, scheduled in the month of December.
- b. A limit of six (6) paying events per year shall be held at Tangerine field. additional events over six (6) paying events per year may be held with the approval of the Executive Board.
- c. Event dates shall be awarded on the basis of first come first served.

#### **ARTICLE VI – Record Keeping:**

All records for each Club officer shall be passed on to the incoming elected and appointed officers. The incoming Officers shall review, with the outgoing Officers, records for completeness, value, retention or destruction.

## **ARTICLE VII – Committees:**

### **A. Standing Committees:**

Any appointed officer may establish a committee of members to assist with the duties of his/her office. These committees shall expire at the request of the officer or on the last day of the year.

### **B. Nominating Committee:**

The President shall appoint a Nominating Committee at the September member meeting to solicit candidates for the November election of officers for the next year, This committee shall expire on the last day of the year.

## **ARTICLE VIII – Nominations, Elections:**

### **A. Nominations:**

The Nominating Committee, at the September member meeting, will begin the process of soliciting member nominees for the offices of President, Vice President, Secretary and Treasurer. A nominee for these offices shall have been a Club member for no less than one current year. A nominee for the office of President and Vice President shall have been a Club member for no less than two (2) current consecutive years. Any member with a conflict of interest (ARTICLE IX F) is not eligible to hold an elected or appointed office. This committee shall present its nominees at the October member meeting and nominations from the floor will be accepted. *The nominating process shall then be closed.*

### **B. Elections:**

The election of officers to the Club shall be held annually at the November member meeting. Elections shall be determined from ballots submitted by members at the November member meeting along with absentee ballots received prior to the November meeting. A quorum for voting shall be those members attending the meeting. A majority vote shall prevail, Officers-elect shall assume office on Jan 1 with terms expiring on Dec 31

## **ARTICLE IX – Miscellaneous Provisions:**

### **A. Meeting Protocol:**

The presiding officer, using Club bylaws, logic and courtesy shall determine meeting protocol. Roberts Rules of Order guidelines shall be followed while conducting all meetings.

### **B. Fiscal Year:**

The Club fiscal year shall run concurrent with the calendar year.

### **C. Dissolution of Club:**

The duration of the Club shall be perpetual unless dissolved by a majority vote of members attending a meeting called for that purpose. Absentee ballots shall also be counted. All members shall be notified of the dissolution meeting sixty (60) days prior to the meeting. When dissolved the property and assets of the Club shall be liquidated by the Executive Board. Monies resulting from the liquidation shall be distributed equally to all fee paying members of record on the date of the dissolution. The date of dissolution shall be the date of the vote approving dissolution.

### **D. Negotiation of Contracts:**

No negotiation of contracts shall be entered into or solicited in the name of the Club by any member, unless previously approved by the Executive Board.

### **E. Club Property and Assets:**

All items of equipment, buildings, vehicles, cash, investments etc. are considered property and assets owned by the Club. No property or assets of value may be traded, sold, given away or redeemed without approval of the Executive Board. The disposal of property and/or assets whose value exceeds \$500.00 (five hundred dollars) must be approved by the majority of members attending a membership meeting addressing the disposal. The use of Club property and assets is restricted to activities that promote model aviation and the Club. No member shall use the Club's property and/or assets to provide any service for which he/she personally charges for or accepts a donation.

**F. Conflict of Interest:**

A member who is an owner, partner or officer of any aero modeling enterprise is not eligible to serve as an elected or appointed officer of the Club.

**G. Member Expulsion**

This section provides for the enforcement of the Club's bylaws and AMA Safety Code that relate to member activities or any unacceptable behavior by a member. The Club will not tolerate any acts of intimidation, physical abuse, intoxication, drug use or other such activity. Any member (Officers included) may be permanently expelled for any violation of the Club's bylaws or AMA Safety Code, at the sole discretion of the Executive Board.

**H. Reinstatement:**

The Executive Board may reinstate a member to the Club. There will be no reinstatement if the reason for expulsion was physical attack.

**ARTICLE X- Amendment of these Bylaws:**

Amendments to Club bylaws shall be proposed, in writing, to the Executive Board by members or committees established for that purpose. Proposed amendments may be submitted at any member meeting or Executive Board meeting. The Executive Board shall categorize proposed amendments as follows:

1. Those that require Executive Board and membership approval
2. Those that require only Executive Board approval

**A. Approval:**

The Executive Board shall be responsible for approving or denying all proposed amendments prior to the start of the adoption process. The Board shall insure that proposed amendments are in the best interest of the Club ,are concise and complete, are compatible with all sections of these bylaws. are not frivolous or financially unsound.

**B. Adoption requiring membership approval:**

An approved, proposed amendment shall be eligible for adoption(member vote) after it is read at two (2) consecutive monthly member meetings and is published in two (2) consecutive monthly issues of the Club newsletter

1. Language of an amendment, submitted for member vote, shall be exactly as that read and published.
2. A vote may be called following the second reading or may be called at a subsequent member meeting.
3. All current members, except Junior and Partial Year members will be eligible to vote.
4. A quorum for voting shall be those eligible members attending the meeting where the vote is called.
5. Votes shall be tallied from raised hand count or meeting provided ballots and absentee ballots.
6. A majority vote shall prevail.

**C. Appendix Amendments:**

Approved proposed amendments to an Appendix of these bylaws shall be eligible for adoption (member vote) after it is read at one member meeting and is published in one issue of the Club's newsletter. A vote may be called following the first reading and publication or at a subsequent member meeting. ARTICLE X A, B1,2,3,4,5,6, shall apply to proposed Appendix amen

**ARTICLE XI – Flying Site Procedures :**

The Club's flying site located at 203 W. Keene Road, Apopka Florida is available to all Club members and their families, member guests and spectators year round. Flying by members and their guests is permitted at any time the field is not closed for events or maintenance. Sanitary facilities are limited and shelter is available as is an Information Center, frequency control board and impound area for member and guest. APPENDIX II defines the rules and procedures that must be followed while flying at the site. Compliance with this APPENDIX and the AMA's current National Model Aviation Safety Code is mandatory.

**A. Frequency Control:**

Frequency pins are provided at the frequency board for all FCC approved frequencies and are intended to identify a flier's transmitter frequency and to validate a member or guest's identity.

1. A member or guest intending to fly must first retrieve the appropriate 72 MHz pin from the frequency board, insert the membership or AMA card (guest requirement) in its place and attach the pin to his/her transmitter. If the pin is not available the member/guest shall verify that his/her transmitter is off and place his/her card behind the card on the board and locate the member/guest using that frequency and notify him that someone is waiting for that frequency. After flying the member/guest should return his/her pin to the frequency board and if someone is waiting for the pin, notify that individual that the frequency is now available. Note that pins are not required for 2,4 Ghz transmitters.

2. Only narrow band equipment, as designated by the AMA, is to be used. 72MHz, 2.4GHz and Ham Bands are permitted.

#### **B. Flying Site Procedures:**

Safe flying is foremost. These procedures apply to all types of RC aircraft unless otherwise stated. All fliers must be current AMA or MMAC members. Club members must be wearing Club photo ID badges. All fliers operating on Ham Bands must have a current Ham Radio or higher license in their possession. Flying Site Procedures are defined in APPENDIX II

#### **C. Events:**

Periodically the Club may schedule and conduct events such as Pylon, Pattern, Big Bird, Electric, Combat and Fun Flies, during which normal flying site procedures are suspended and the field closed for member flying. The Activities Chairman shall be responsible for all aspects of these events and shall be the final authority on any issues resulting from these events.

#### **D. Flying Site Maintenance:**

Periodically the Club's Facility Chairman shall schedule flying site maintenance tasks and organize member work parties to address these tasks at specific dates and times. The flying site is closed during these maintenance activities.

1. The Facilities Chairman is responsible to see that the work parties operate safely and within their capabilities.

2. The Facilities Chairman shall determine when maintenance tasks have been completed and reopen the field for member flying.

#### **E. Flying Site Safety:**

The procedures, defined in APPENDIX III, have been developed by Club management with safety for fliers and spectators as the number one objective. Enforcement of these procedures is the responsibility of each Club member. All Club officers shall serve as a "Safety Council" for the Club. Their duty is to monitor flying at the Club's facility, politely correct any member not in compliance and report any problems to the Executive Board for resolution. This however does not limit any Club member from reporting violations of Club flying and safety rules or AMA Safety Code at any time. Repeated violations could lead to loss of flying privileges and/or expulsion from the Club in accordance with ARTICLE IX .G (Member Expulsion) of these bylaws.

**RCACF BYLAWS – APPENDIX - I**  
Revision 01-2016 Date January 1, 2016

**A. ANNUAL FEES: Effective January 1, 2016**

Adult Membership	\$ 150.00*
Junior Under 19	No Charge
Partial Year Adult (Snowbird)	\$ 20 per month **
Executive & Extended Board Member	\$ 100.00

\* Annual dues can be changed as Club expenditures dictate.

\*\* Only seasonal members (Snowbirds) may renew for a partial year.

**B. SPENDING LIMITS**

Individual Executive Board member's and Appointed Board member's spending limit is \$ 250 for any one item. Amounts in excess of \$ 250 must have the approval of the Treasurer.

Executive Board spending limit is \$ 1000 for any one item (except field lease payments). Amounts in excess of \$ 1000 shall require an approving vote of the majority of members attending a member meeting where the vote has been scheduled.

Credit/Debit cards issued by the Club's financial institution(s) shall not be used by any member of the Club for any reason.

**C. INVESTMENTS**

Certificates of Deposit are the preferred investment instrument of the Club. Their purpose and any other instrument which may be chosen in the future, other than the general fund checking account, shall be utilized for major expenditures such as capital improvements or acquisitions. These instruments shall not be liquidated in whole or in part without an approving vote of the majority of members attending a member meeting where the vote has been scheduled. Absentee ballots shall be provided when requested by members. *These instruments shall not be liquidated in whole or in part to avoid a Club checking account overdraft !!*

**D. MEMBER CLASSIFICATION**

The Membership Chairman shall assign a classification abbreviation to each Club member and maintain that information with other member data in the Club's Member List. This classification identifies the member's fee responsibility and is otherwise used to maintain a member profile of the Club. Member classifications are as follows:

- |                                 |  |
|---------------------------------|--|
| 1. ADULT (ADT) .....            | A member age 19 and older  |
| 2. JUNIOR (JR) .....            | A member age 18 and younger  |
| 3. PARTIAL YEAR ADULT (PARTADT) | A member age 19 and older who joins the Club for less than 12 months (Snowbird) or a new member joining the Club after January 1 <sup>st</sup> . |
| 4. BOARD (BM) .....             | A member serving as a current elected or appointed Board member.   |
| 5. NEW ADULT (NMADT) .....      | A member 19 and older joining as a new member.   |
| 6. NEW JUNIOR (NMJR) .....      | A member 18 and younger joining as a new member  |
| 7. GOLD CARD (GLDCD) .....      | A member possessing a Gold Card.   |
| 8. SENIOR (SR) .....            | A member over 65 years of age.   |



## RCACF BYLAWS – APPENDIX - II

Revision 01-2016 January 1, 2016

Page 1 of 2

### A. FLYING SITE PROCEDURES

*The rules documented in this bylaw APPENDIX have been developed by Club management with safety for members, guests and spectators as the number one objective. Compliance with these rules is the responsibility of each Club member. All elected and appointed Club officers shall serve as a “Safety Council” for the Club. Their duty is to monitor flying at the Club’s facility, politely correct any member not in compliance with these rules and report any violations to the Executive Board for resolution. All members, however, are encouraged to report violations of these Club rules or violations of the AMA Safety Code at any time. Repeated violations could result in expulsion from the Club in accordance with ARTICLE IX-G*

1. ALL FLIERS MUST BE CURRENT AMA OR MAAC MEMBERS. CLUB MEMBERS MUST BE WEARING CLUB PHOTO ID BADGES. ALL FLIERS OPERATING ON HAM BANDS MUST HAVE A CURRENT HAM RADIO TECHNICIAN OR HIGHER LICENSE IN THEIR POSSESSION.
2. ONLY CURRENT MEMBERS AND THEIR GUESTS ARE PERMITTED TO FLY.
3. ALL NEW FLIERS MUST SUCCESSFULLY COMPLETE THE EXECUTIVE BOARD'S “CERTIFIED FLIGHT CHECK RIDE/FLIGHT INSTRUCTION FORM”
4. ALL MEMBERS/GUESTS MUST OBSERVE THE CLUB'S NO FLY ZONES DEFINED AS FOLLOWS:
  - a. AIRSPACE OVER THE EXPRESSWAY TO THE NORTH
  - b. AIRSPACE TO THE WEST OF THE RUNWAY
  - c. AIRSPACE TO THE EAST OF THE TREE LINE DEFINING THE CLUB'S EASTERN BOUNDARY.
5. THERE IS A LIMIT OF SIX (6) AIRPLANES IN THE AIR AT ANY ONE TIME.
6. ALL PILOTS WITH PLANES IN THE AIR MUST BE BEHIND THE BARRIERS PROVIDED AT EACH OF THE FLIGHT STATIONS.
7. ENGINE RUNS FOR TEST OR BREAK-IN PURPOSES ARE ONLY PERMITTED IN DESIGNATED AREAS. IF THE TEST RUN WILL EXCEED TWO (2) MINUTES THE RUN MUST BE CONDUCTED BEYOND THE END OF THE RUNWAY. NO STARTING OR RUNNING OF ENGINES IN THE PIT AREA.
8. ALL PISTON ENGINES .15 CUBIC INCHES OR LARGER ARE REQUIRED TO HAVE MUFFLERS OR MUFFELED TUNED PIPES. THE ONLY EXCEPTION IS RACING AIRPLANES.
9. ALL FLIERS MUST COMPLY WITH THE TAKEOFF AND LANDING PATTERN ESTABLISHED FOR THAT DAY. THE DIRECTION MAY BE CHANGED AT ANY TIME BY A CONSENSUS OF PILOTS PRESENT ON THE FLIGHT LINE. DECLARED EMERGENCY AND DEAD STICK LANDINGS HAVE THE RIGHT OF WAY AND MAY LAND IN ANY DIRECTION.
10. ALL TAKEOFFS AND LANDINGS SHALL TAKE PLACE ON THE RUNWAY OR THE GRASS ON THE EAST SIDE OF THE RUNWAY. NO TAKEOFFS OR LANDINGS ARE ALLOWED ON THE WEST SIDE OF THE RUNWAY EXCEPT FOR HELICOPTERS IN THE NORTHWEST PRACTICE AREA.

**RCACF BYLAWS – APPENDIX - II**  
Revision – 01-2016 Date January 1, 2016  
Page 2 of 2

11. FLYING IN NO FLY ZONES (SEE 4 a. b. c. ABOVE) IS STRICTLY PROHIBITED. TAKEOFFS, LANDINGS, TOUCH-AND-GOES ARE THE ONLY MANEUVERS ALLOWED ON OR OVER THE RUNWAY. HIGH SPEED PASSES OVER THE RUNWAY ARE PROHIBITED.
12. ALL PILOTS MUST ANNOUNCE TAKE-OFFS, LANDINGS, TOUCH-AND-GOES, EMERGENCIES AND DEAD STICK LANDINGS. PILOTS MUST ALSO ANNOUNCE A CLEAR RUNWAY FOLLOWING A LANDING OR REMOVAL OF A DISABLED AIRCRAFT.
13. ALL TURBINE AND 3D PILOTS MUST HAVE A SPOTTER. OTHERS ARE ENCOURAGED TO HAVE A SPOTTER WHEN POSSIBLE.
14. MEMBERS/GUESTS OPERATING TURBINE POWERED AIRCRAFT MUST POSSESS A CURRENT AMA TURBINE WAIVER AND COMPLY WITH AMA DOCUMENT 510-A. SEE APPENDIX IV FOR TURBINE AIRCRAFT SAFETY AND FLYING PROCEDURES.
15. ANY INTAKE OF ALCOHOL WILL END THAT PILOT'S DAY. NO EXEPTIONS. VIOLATIONS OF THIS RULE WILL RESULT IN THE FOLLOWING: FIRST VIOLATION 30 DAY SUSPENSION FROM ALL CLUB ACTIVITIES. SECOND VIOLATION PERMANENT REMOVAL FROM THE CLUB PENDING ACTION OF THE EXECUTIVE BOARD.

## RCACF BYLAWS – APPENDIX III

Revision 01-2016 Date: 1/1/2016

PAGE 1 of 1

### A. FLYING SITE SAFETY RULES

*The rules documented in this bylaw APPENDIX have been developed by Club management with safety for members, guests and spectators as the number one objective. Compliance with these rules is the responsibility of each Club member. All elected and appointed Club officers shall serve as a “Safety Council” for the Club. Their duty is to monitor flying at the Club’s facility, politely correct any member not in compliance with these rules and report any violations to the Executive Board for resolution. All members, however, are encouraged to report violations of these Club rules or violations of the AMA Safety Code at any time. Repeated violations could result in expulsion from the Club in accordance with ARTICLE IX-G*

2. ONLY MEMBERS AND THEIR GUESTS ARE PERMITTED TO FLY.
3. SMALL CHILDREN MUST BE UNDER POSITIVE CONTROL OF A RESPONSIBLE ADULT AT ALL TIMES. THE ADULT IS RESPONSIBLE FOR ANY DAMAGE DONE BY CHILD/CHILDREN REGARDLESS OF THE CIRCUMSTANCES.
4. DOGS ARE ALLOWED ON THE FLYING SITE AT ANY TIME BUT MUST BE ON A LEASH AND UNDER PHYSICAL CONTROL OF THE OWNER AT ALL TIMES. UNDER NO CIRCUMSTANCES ARE DOGS PERMITTED IN THE PIT AREA, FLIGHT LINE, CLUBHOUSE OR RUNWAY
5. VEHICLES OPERATING ON THE FLYING SITE SHALL BE RESTRICTED TO FIVE (5) MPH.. BACKING AND MANEUVERING SHALL BE PERFORMED WITH EXTREME CAUTION.
6. ANY CONSUMPTION OF ALCOHOL WILL END THAT PILOT’S ACTIVITY FOR THE DAY. **NO EXCEPTIONS !!** VIOLATIONS OF THIS RULE WILL RESULT IN THE FOLLOWING : **FIRST VIOLATION** – A 30 DAY SUSPENSION FROM ALL CLUB ACTIVITIES. **SECOND VIOLATION** – PERMANENT REMOVAL FROM THE CLUB PENDING THE ACTION OF THE EXECUTIVE BOARD.
7. THE DISCHARGE OF FIREARMS ON THE CLUB’S LEASED PROPERTY IS PROHIBITED
8. NO SMOKING EAST OF THE FENCELINE.

**RCACF BYLAWS – APPENDIX IV**  
Revision 01-2016 Date January 1, 2016  
Page 1 of 1

**A. TURBINE AIRCRAFT FLYING SITE SAFETY RULES AND PROCEDURES**

*The rules documented in this bylaw APPENDIX have been developed by Club management with safety for members, guests and spectators as the number one objective. Compliance with these rules is the responsibility of each Club member. All elected and appointed Club officers shall serve as a “Safety Council” for the Club. Their duty is to monitor flying at the Club’s facility, politely correct any member not in compliance with these rules and report any violations to the Executive Board for resolution. All members, however, are encouraged to report violations of these Club rules or violations of the AMA Safety Code at any time. Repeated violations could result in expulsion from the Club in accordance with ARTICLE IX-*

1. EACH TURBINE PILOT MUST HAVE A CURRENT AMA MEMBERSHIP AND TURBINE WAIVER.
2. ALL TURBINE POWERED AIRCRAFT MUST OPERATE ON 2.4 GHz.
3. A SPOTTER/CALLER MUST BE USED AT ALL TIMES DURING FLIGHT OPERATIONS
4. EACH PILOT MUST HAVE AN OPERATING CO2 OR HALON FIRE EXTINGUISHER AT HIS START UP STATION.
5. MAXIMUM TURBINE AIRCRAFT’S VELOCITY IS LIMITED TO 200 MPH IN FLIGHT
6. ALL FLYING, INCLUDING LOW PASSES, SHALL BE PERFORMED EAST OF THE RUNWAY.
7. NO FLYING IS ALLOWED OVER THE PIT AREA, SHEDS OR DESIGNATED PARKING AREA. TAKOFFS, LANDINGS AND TOUCH/GO ARE THE ONLY MANUEVERS OVER THE RUNWAY. ALL OTHER FLYING IS TO BE RESTRICTED TO EAST OF THE RUNWAY.
8. NO FLYING IS ALLOWED IN THE “NO FLY ZONES” AS FOLLOWS:
  - a. AIRSPACE OVER THE EXPRESSWAY TO THE NORTH
  - b. AIRSPACE TO THE WEST OF THE RUNWAY
  - c. AIRSPACE TO THE EAST OF THE TREE LINE DEFINING THE CLUB’S EASTERN BOUNDARY.
9. NO HIGH SPEED PASSES ARE ALLOWED OVER THE RUNWAY
10. NO JET BLAST EXHAUST TOWARD BYSTANDERS OR CREW.
11. NO HIGH ENERGY MANEUVERS TOWARD THE FLIGHT LINE OR SPECTATORS
12. NO FLYING IN CLOUDS OR POOR VISABILITY.
13. LOOK, SEE AND AVOID ANY/ALL MANNED AIRCRAFT.
14. ALL TURBINE PILOTS MUST ADHERE TO AMA TURBINE OPERATION SAFETY CODES AND CURRENT RCACF GENERAL SAFETY RULES AND BYLAWS.